

Self appraisal report for Year (2025-26)

Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Ministry of Tourism

Department Name:

Public Authority Name: IHM Gandhinagar

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function								
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]								
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	INSTITUTE OF HOTEL MANAGEMENT CATERING AND NUTRITION, AHMEDABAD. Bhajipura Patia, P.O. Koba Gandhinagar 382426 Website: https://ihmahmedabad.com	empty	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.2	Head of the organization	Fully Met	1.28	1.28	MR. KALYAN MUKHERJEE PRINCIPAL (M)9428016272 Email: principal@ihmahmedabad.com	empty	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://ihmahmedabad.com/downloads/RTIcontent/Chapter%201.pdf	empty	Fully Met	1.28	URLs cited by the Public Authority is correct. Category

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									"Fully Met"
1.1.4	Function and duties	Fully Met	1.28	1.28	https://ihmahmedabad.com/downloads/RTIcontent/Chapter%203.pdf	empty	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://ihmahmedabad.com/downloads/RTIcontent/Chapter%202.pdf	empty	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	The Committees https://ihmahmedabad.com/downloads/others/IHMA_BOG%20Members_Jun2025.pdf https://ihmahmedabad.com/admission-committee https://ihmahmedabad.com/tender-committee	empty	Partially Met	0.64	URLs cited by the Public Authority is correct. Category "Partially Met"
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]								
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://ihmahmedabad.com/downloads/RTIcontent/Chapter%203.pdf	empty	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://ihmahmedabad.com/downloads/RTIcontent/Chapter%203.pdf	empty	Fully Met	1.92	URLs cited by the Public Authority is correct. Category

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									"Fully Met"
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://ihmahmedabad.com/downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf	empty	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.4	Work allocation	Fully Met	1.92	1.92	https://ihmahmedabad.com/downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf	empty	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]								
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	The routine academic and administrative decisions are taken by the Principal in consultation with the Departmental In Charges & Administrative Officer of the Institute. The general superintendence, direction, and control to the affairs of the society and its income and property are vested with the Board. The power of the decision may be delegated to the Departmental In charges & Administrative Officer from time to time. The routine academic and administration decisions are	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"

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					taken by the Principal as per rules provided by National Council and Government of India, in consultation with departmental in charges. The power for making decision may be delegated from time to time				
1.3.2	Final decision making authority	Fully Met	1.54	1.54	Chairman, IHM BOG	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://ihmahmedabad.com/downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	As per NCHMCT and MOT, GOI guidelines	empty	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://ihmahmedabad.com/downloads/RTIcontent/Chapter%202.pdf Supervision as per Organisational Chart. All staff member are	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category

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					accountable to the duties assigned by authority from time to time.				"Fully Met"
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]								
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Academic and Administrative services	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	(A) Academic : Delivering Lectures, Curriculum Development, Assessment and Evaluation, Mentoring and Advising, Conducting Research, Professional Development, Student Supervision, Community and Institutional Service, Strategic Planning (B) Administrative : Recruitment and appointment of faculty and staff, Staff training and professional development, Performance evaluations and promotions, Handling staff grievances and disciplinary actions Budget preparation and allocation of funds, Monitoring income and expenditure	empty	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.4.3	Process by which these services	Fully Met	1.54	1.54	Online and Offline mode	empty	Fully Met	1.54	URLs cited by

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	can be accessed								the Public Authority is correct. Category "Fully Met"
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	As per NCHMCT and MOT, GOI guidelines	empty	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	Redressal of grievances are done by different Committee https://ihmahmedabad.com/anti-ragging-committee	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]								
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://ihmahmedabad.com/downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf	empty	Fully Met	2.60	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://ihmahmedabad.com/downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf	empty	Fully Met	2.60	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://ihmahmedabad.com/	empty	Fully Met	2.60	URLs cited by

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					downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf				the Public Authority is correct. Category "Fully Met"
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]								
1.6.1	Categories of documents	Fully Met	3.85	3.85	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/2026/List%20of%20Custodian%20Documents.pdf	empty	Partially Met	1.93	URLs cited by the Public Authority is correct. Category "Partially Met"
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/2026/List%20of%20Custodian%20Documents.pdf	empty	Partially Met	1.93	URLs cited by the Public Authority is correct. Category "Partially Met"
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]								
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://ihmahmedabad.com/downloads/others/IHMA_BOG%20Members_Jun2025.pdf	empty	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.2	Composition	Fully Met	0.96	0.96	https://ihmahmedabad.com/downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf	empty	Fully Met	0.96	URLs cited by the Public Authority is correct. Category

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									“Fully Met”
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	1972	empty	Fully Met	0.96	URLs cited by the Public Authority is correct. Category “Fully Met”
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	The Term/Tenure, Powers & Functions are as per the Rules & Regulations of the Institute. As per the Recruitment & Promotion Rules framed by the Ministry of Tourism, Govt. of India various selection committees have been framed. https://ihmahmedabad.com/downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf	empty	Fully Met	0.96	URLs cited by the Public Authority is correct. Category “Fully Met”
1.7.5	Powers and functions	Fully Met	0.96	0.96	In terms of all decisions related to academic/ administrative/ financial the highest power has been entrusted to the Board of Governors of the Institute. https://ihmahmedabad.com/downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf	empty	Fully Met	0.96	URLs cited by the Public Authority is correct. Category “Fully Met”
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	Members only	empty	Fully Met	0.96	URLs cited by the Public

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									Authority is correct. Category "Fully Met"
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	NO	empty	Fully Met	0.96	https://ihmahmedabad.com/downloads/others/IHMA_BOG%20Members_Jun2025.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	Website	empty	Not Met	0	Category Not Met
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]								
1.8.1	Name and designation	Fully Met	3.85	3.85	https://ihmahmedabad.com/downloads/RTIcontent/Chapter%2010.pdf	empty	Fully Met	3.85	https://ihmahmedabad.com/downloads/RTIcontent/Chapter%2010.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://ihmahmedabad.com/d	empty	Fully Met	3.85	https://ihmah

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					downloads/RTIcontent/Chapter%2010.pdf				medabad.com/downloads/RTIcontent/Chapter%2010.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]								
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://ihmahmedabad.com/downloads/RTIcontent/Chapter%2011.pdf	empty	Fully Met	3.85	https://ihmahmedabad.com/downloads/RTIcontent/Chapter%2011.pdf
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	The Salaries and allowances of the employees of Institute are as prescribed by the Ministry of Tourism, Government of India and the Ministry of Finance from time to time, for Central Government employees of different Categories adopted with the approval of the Board of Governors	empty	Fully Met	3.85	The Salaries and allowances of the employees of Institute are as prescribed by the Ministry of Tourism, Government of India and the Ministry of Finance from time to time, for Central

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									Government employees of different Categories adopted with the approval of the Board of Governors https://ihmahmedabad.com/downloads/RTIcontent/Chapter%209.pdf URLs cited by the Public Authority is correct. Category "Fully Met"
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]								
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/otherRTIFiles/Details%20of%20RTI%20Officers.pdf chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/otherRTIFiles/Office%20Order%20For%20RTI%20Officers.pdf		Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"

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1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	chrome-extension://efaidnbmnnnibpcajpcgglefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/otherRTIFiles/Details%20of%20RTI%20Officers.pdf	empty	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)								
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	NIL	empty	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	NIL	empty	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.12	Programmes to advance understanding of RTI(Section 26)								
1.12.1	Educational programmes	Fully Met	1.92	1.92	chrome-extension://efaidnbmnnnibpcajpcgglefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/RTI%20Awareness%20Session.pdf	empty	Not Met	0	Category Not Met
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Time to time RTI Awareness session will be organised	empty	Not Met	0	Category Not Met
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	As and when MOT organises the training, the CPIO & APIO will be deputed	empty	Fully Met	1.92	URLs cited by the Public Authority is correct. Category

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									"Fully Met"
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	30.04.2026	empty	Not Met	0	Category Not Met
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]								
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	No external transfers are made as there is no transfer policy as IHMA is an autonomous body.	empty	Not Applicable	0	Category Not Applicable
Total			100	100			92	79	
2	Budget and Programme								
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]								
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://ihmahmedabad.com/downloads/ihmaBudget/2025/Budget-2025-26.pdf	empty	Fully Met	10.00	https://ihmahmedabad.com/downloads/ihmaBudget/2025/Budget-2025-26.pdf
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://ihmahmedabad.com/downloads/ihmaBudget/2025/Budget-2025-26.pdf	empty	Fully Met	10.00	https://ihmahmedabad.com/downloads/ihmaBudget/2025/Budget-2025-26.pdf
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://ihmahmedabad.com/downloads/ihmaBudget/2025/Budget-2025-26.pdf	empty	Fully Met	10.00	https://ihmahmedabad.com/downloads/ihmaBudget/2025/Budget-2025-26.pdf
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://ihmahmedabad.com/downloads/ihmaBudget/2025/	empty	Fully Met	10.00	URLs cited by the Public

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					Budget-2025-26.pdf				Authority is correct. Category "Fully Met"
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://ihmahmedabad.com/financial-reports	empty	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.6	Information related to procurements-(a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://ihmahmedabad.com/the-institute/tenders	empty	Fully Met	10.00	https://ihmahmedabad.com/downloads/Tenders/2025/E-Tender%20Notice%20Goods%20&%20Services%202025-26.pdf
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)								
2.2.1	Budget	Fully Met	20	20.00	https://ihmahmedabad.com/downloads/ihmaBudget/2025/Budget-2025-26.pdf	empty	Fully Met	20.00	https://ihmahmedabad.com/downloads/ihmaBudget/2025/Budget-2025-26.pdf
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of	Fully Met	20	20.00	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/domesti	empty	Fully Met	20.00	https://ihmahmedabad.com/downloads/RTIcontent/Aca

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	the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit				cTE_2025-26/Domestic%20Travel%20List%202025-26.pdf chrome-extension://efaidnbnmnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/domesticTE_2025-26/Office%20Orders%20-%20Expenses%20-%20Domestive%20Travels.pdf				demic%20&%20Administrative%20Training%20Seminar%20Workshop.pdf https://ihmahmedabad.com/domesticTE-2025-26
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]								
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	NOT APPLICABLE	empty	Not Applicable	0	Category Not Applicable
2.3.2	Objective of the programme	Fully Met	6.25	6.25	NOT APPLICABLE	empty	Not Applicable	0	Category Not Applicable
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	NOT APPLICABLE	empty	Not Applicable	0	Category Not Applicable
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	NOT APPLICABLE	empty	Not Applicable	0	Category Not Applicable
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	NOT APPLICABLE	empty	Not Applicable	0	Category Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	NOT APPLICABLE	empty	Not Applicable	0	Category Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	NOT APPLICABLE	empty	Not Applicable	0	Category Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	NOT APPLICABLE	empty	Not Applicable	0	Category Not Applicable
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]								
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	NOT APPLICABLE	empty	Not Applicable	0	Category Not Applicable
2.4.2	Annual accounts of all legal entities	Fully Met	25	25.00	NOT APPLICABLE	empty	Not Applicable	0	Category Not

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	who are provided grants by public authorities						cable		Applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]								
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	NOT APPLICABLE	empty	Not Appli cable	0	Category Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	NOT APPLICABLE	empty	Not Appli cable	0	Category Not Applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]								
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/financialReports/2025/IHMA%20CAG%20Report%202024-25.pdf	empty	Partially Met	25.00	URLs cited by the Public Authority is correct. Category "Partially Met"
Total			300	300			150	125	
3	Publicity and Public interface								
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]								
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	Not Applicable	empty	Not Appli cable	0	Category Not Applicable
3.1.2	a) Arrangements for consultation	Fully Met	12.5	12.50	Not Applicable	empty	Not Appli	0	Category Not

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	with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants						cable		Applicable
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Fully Met	2.78	2.78	Not Applicable	empty	Not Applicable	0	Category Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Fully Met	2.78	2.78	Not Applicable	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Fully Met	2.78	2.78	Not Applicable	empty	Not Applicable	0	Category Not Applicable
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Fully Met	2.78	2.78	Not Applicable	empty	Not Applicable	0	Category Not Applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Fully Met	2.78	2.78	Not Applicable	empty	Not Applicable	0	Category Not Applicable
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Fully Met	2.78	2.78	Not Applicable	empty	Not Applicable	0	Category Not Applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Fully Met	2.78	2.78	Not Applicable	empty	Not Applicable	0	Category Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire	Fully Met	2.78	2.78	Not Applicable	empty	Not Applicable	0	Category Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	etc.)								
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Fully Met	2.78	2.78	Not Applicable	empty	Not Applicable	0	Category Not Applicable
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]								
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	Not Applicable	empty	Not Applicable	0	Category Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	Not Applicable	empty	Not Applicable	0	Category Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	Not Applicable	empty	Not Applicable	0	Category Not Applicable
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]								
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://ihmahmedabad.com/	empty	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]								
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://ihmahmedabad.com/downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf https://ihmahmedabad.com/courses https://ihmahmedabad.com/financial-reports	empty	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	Yes, RTI Information Manual is available in printed format in RTI Cell with CPIO	empty	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]								
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://ihmahmedabad.com/downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf https://ihmahmedabad.com/courses https://ihmahmedabad.com/financial-reports	empty	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	The hard copy of above material can be obtained by paying a reasonable fee as per the RTI Act 2005.	empty	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			250	250			150	150	
4	E-Governance								
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]								
4.1.1	Hindi	Fully Met	9.52	9.52	https://ihmahmedabad.com/	empty	Fully Met	9.52	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					downloads/admissionProcedure/IHMA%20Brochure%20Hindi%20-%202025.pdf				the Public Authority is correct. Category "Fully Met"
4.1.2	English	Fully Met	9.52	9.52	https://ihmahmedabad.com/downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf https://ihmahmedabad.com/courses https://ihmahmedabad.com/financial-reports	empty	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	https://ihmahmedabad.com/downloads/admissionProcedure/IHMA%20Brochure%20Gujarati%20-%202025.pdf	empty	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]								
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	30th April, 2026	empty	Fully Met	28.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]								
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://ihmahmedabad.com/downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf https://ihmahmedabad.com/courses https://ihmahmedabad.com/course	empty	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s https://ihmahmedabad.com/financial-reports				
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://ihmahmedabad.com/downloads/others/IHMA_MOA%20Bye-Laws,%20Staff%20Regulations.pdf https://ihmahmedabad.com/courses https://ihmahmedabad.com/financial-reports	empty	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.3	Location where available	Fully Met	9.52	9.52	https://ihmahmedabad.com/	empty	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]								
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	CPIO Institute of Hotel Management, Ahmedabad at Gandhinagar	empty	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.2	Details of information made available	Fully Met	7.14	7.14	All types of information available under RTI Act 2005.	empty	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	9.00 am to 5.30 pm (Monday to Friday)	empty	Fully Met	7.14	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Category
									Category "Fully Met"
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	Mr. Sanjit Maji 9974034078 info@ihmahmedabad.com	empty	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)								
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	Grievances can be reported/sent directly to Principal by hand or through email. For special cases related to students and employees specific cases, separate committees https://ihmahmedabad.com/anti-ragging-committee https://ihmahmedabad.com/internal-complaint-committee	empty	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/2026/List%20of%20Custodian%20Documents.pdf	empty	Partially Met	2.05	URLs cited by the Public Authority is correct. Category "Partially Met"
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/2026/List%20of%20Custodian%20Do	empty	Partially Met	2.05	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					cuments.pdf https://ihmahmedabad.com/the-institute/ihtm-journals				“Partially Met”
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://ihmahmedabad.com/downloads/Tenders/2025/Details%20of%20Contractor%20-%20Tender%202024-25.pdf	empty	Fully Met	4.10	URLs cited by the Public Authority is correct. Category “Fully Met”
4.5.5	Annual Report	Fully Met	4.1	4.10	https://ihmahmedabad.com/financial-reports	empty	Fully Met	4.10	URLs cited by the Public Authority is correct. Category “Fully Met”
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://ihmahmedabad.com/students/faqs	empty	Fully Met	4.10	URLs cited by the Public Authority is correct. Category “Fully Met”
4.5.7	Any other information such as - (a) Citizen’s Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen’s Charter	Fully Met	4.1	4.10	Documents are accessible to the public in electronic form	empty	Partially Met	2.05	URLs cited by the Public Authority is correct. Category “Partially Met”
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]								
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ihmahmedabad.com/do	empty	Fully Met	14.29	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					wnloads/RTIcontent/Quarter Report2025-26/RTI%201st%20Quarter%202025-26.pdf chrome-extension://efaidnbmn nnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/QuarterReport2025-26/RTI%202nd%20Quater%202025-26.pdf chrome-extension://efaidnbmn nnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/QuarterReport2025-26/RTI%203rd%20Quarter%202025-26.pdf chrome-extension://efaidnbmn nnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/QuarterReport2025-26/RTI%203rd%20Quarter%202025-26.pdf				correct. Category "Fully Met"
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	chrome-extension://efaidnbmempty nnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/Quarter Report2025-26/RTI%201st%20Quarter%202025-26.pdf chrome-extension://efaidnbmn nnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/QuarterReport2025-26/RTI%202nd%20	empty	Fully Met	14.29	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					0Quater%202025-26.pdf chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/QuarterReport2025-26/RTI%203rd%20Quarter%202025-26.pdf chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/QuarterReport2025-26/RTI%204th%20Quarter%202025-26.pdf				
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]								
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	NA	empty	Not Met	0	Category Not Met
Total			200	200			200	165	
5	Information as may be prescribed								
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]								
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://ihmahmedabad.com/downloads/RTIcontent/otherRTIFiles/Details%20of%20RTI%20Officers.pdf		Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://ihmahmedabad.com/downloads/RTIcontent/AuditReport/Audit%20Report%20IHM%20Gandhinagar%202024-25.pdf		Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.3	Appointment of Nodal Officers not	Fully Met	20	20.00	https://ihmahmedabad.com/dempty		Fully Met	20.00	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers				downloads/RTIcontent/otherRTIFiles/Office%20Order%20For%20RTI%20Officers.pdf				the Public Authority is correct. Category "Fully Met"
5.1.4	Consultancy committee of key stakeholders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://ihmahmedabad.com/downloads/RTIcontent/Officer%20Order-Stakeholders.pdf	empty	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://ihmahmedabad.com/downloads/RTIcontent/otherRTIFiles/Office%20Order%20For%20RTI%20Officers.pdf	empty	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			100	100			100	100	
6	Information Disclosed on own Initiative								
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]								
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	Necessary details are placed on IHM Ahmedabad website https://ihmahmedabad.com/	empty	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)								
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	NOT APPLICABLE	empty	Not Applicable	0	Category Not Applicable
6.2.2	Does the website show the	Fully Met	12.5	12.50	NOT APPLICABLE	empty	Not Applicable	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	certificate on the Website?						cable		Applicable
Total			50	50			25	25	
Grand Total			1000	1000			717	644	